



# SIMPLIFIED EARLY ACTION PROTOCOL OPERATIONS UPDATE

Lebanon | Cold Wave

14<sup>th</sup> of November 2025



Internal multi-sectoral coordination meeting with key stakeholders to review and align on the implementation of the Simplified Early Action Protocol

sEAP No: <b>EAP2023LB01</b>	Operation No: <b>MDRLB019</b>	sEAP approved: <b>05/06/2025</b>
Trigger date: <b>N/A</b>	Early action timeframe: <b>24 Months</b>	Timeframe covered by this update: <b>05/06/2025 – 31/10/2025</b>

**Budget: 209,801 CHF**  
**To assist: 19,170 people**

# SIMPLIFIED EARLY ACTION PROTOCOL

## Summary of revisions to the operation

Following a comprehensive review of the simplified Early Action Protocol (sEAP), two significant adjustments were made to ensure alignment with operational priorities and financial policies:

### 1- Revision of capacity building costs

The first change relates to a reduction in the unit cost for capacity-building activities focused on Anticipatory Action (AA) for staff and volunteers. This adjustment was introduced after identifying cost efficiencies in training delivery methods and resource allocation. Importantly, while the unit cost decreased, the original target for the number of staff and volunteers to be trained remains unchanged. This ensures that the quality and scope of capacity-building efforts are maintained, supporting preparedness and operational readiness without compromising standards.

### 2. Adjustments in targeted households

This revision concerns the number of households to receive assistance. Initially set at 1,958 households, this figure was revised downward to 1,834 households. This change resulted in the following changes in the budget:

- a. Increase in Beneficiary data collection costs for Year 1 from CHF 13,190.55 to CHF 14,208.95
- b. Reduction in Criteria selection and communication workshop costs for Year 1 from CHF 879.37 to CHF 821,84
- c. Reduction in Direct cash assistance- cash on counter costs for Year EA from CHF 120,526.45 to CHF 112,893.52
- d. Reduction in Post distribution monitoring perdiems cost for Year EA from CHF 1143.18 to CHF 1121.2.
- e. Secretariat services strengthening stayed the same amount but the description changed from Comms support to Delegations officers Salary Support


These changes reflect a strategic approach to resource optimization and policy compliance, ensuring that the operation remains both impactful and sustainable within the approved financial framework


### 3. Addition of NS administrative costs

The primary reason for this reduction was the incorporation of administrative costs into the overall budget, in accordance with the National Society's financial policy. This reallocation ensures compliance with internal governance requirements and provides adequate resources for essential administrative functions, while still prioritizing direct assistance to the most vulnerable households.

## Early Action Overview


### PLANNED OPERATIONS

	Multi-purpose Cash	<b>Budget</b>	<b>138,275 CHF</b>	
		<b>No. people targeted</b>	1,834 households, approx. 9,170 people	
<b>Indicator:</b>	Percentage of Households who receive the cash assistance within the specified timeframe from the total number of the identified beneficiaries	<b>Target:</b>	90%	
<b>Readiness activities:</b>	<ol style="list-style-type: none"> <li>1. Collect the beneficiary data in the prioritized areas. Cross-reference data with other relevant sources if available.</li> <li>2. Update market assessment data to assess the accessibility of money transfer facilities, fuel stations, and supermarkets</li> <li>3. Conduct Beneficiary Selection Criteria Workshop: Host a workshop involving key stakeholders to develop clear and transparent selection criteria for beneficiaries based on their needs and eligibility.</li> <li>4. Provide training on mainstreaming AA on cash assistance mechanisms for staff, volunteers, and relevant stakeholders.</li> <li>5. Review and update Legal Documents necessary for implementing the early actions, including agreements with financial institutions and service providers.</li> <li>6. Update/review the transfer value of the assistance if needed.</li> <li>7. Ensure that the FSP agents offices are operational and accessible</li> </ol>			
<b>Prepositioning activities:</b>	N/A			
<b>Prioritized Early Actions:</b>	<ol style="list-style-type: none"> <li>8. Implement a swift and secure cash distribution process of 70\$ per household</li> <li>9. Conduct Cash assistance post-distribution Monitoring</li> </ol>			
<b>Proposed changes to the plan</b>	No changes to the activities planned under this sector, however, number of households has been reduced from <b>1,958</b> households to <b>1,834</b> households Total budget will be CHF <b>138,275</b> instead of CHF <b>145,461</b>			


	Health & Care	<b>Budget</b>	<b>8,897 CHF</b>	
		<b>No. people targeted<sup>1</sup></b>		
<b>Indicator:</b>	A minimum of a one-week supply of diesel fuel is available at each EMS Station.	<b>Target: 50 people</b>	9 EMS Stations 50 EMS Vehicles	

<sup>1</sup> No targets are set for EMS as per LRC standards. LRC will be reporting on the reach.

	EMS vehicles are equipped with properly installed and well-maintained traction chains before the onset of winter.		
<b>Readiness activities:</b>		<ol style="list-style-type: none"> <li>1. Conduct an informing session for EMS volunteers in the high-risk areas and the selected stations about these Early warning actions</li> <li>2. Conduct periodic assessments to ensure that the stations are equipped and capacitated to respond to missions as part of the sEAP activation</li> </ol>	
<b>Prepositioning activities:</b>		<ol style="list-style-type: none"> <li>3. Preposition diesel fuel for heating purposes at EMS Stations situated in high-risk areas to support their operations effectively as part of the sEAP activation.</li> <li>4. Procure traction chains for EMS vehicles to enhance their preparedness and mobility in snowy or icy conditions, ensuring swift and safe actions as part of the sEAP activation</li> </ol>	
<b>Prioritized Early Actions:</b>		<ol style="list-style-type: none"> <li>5. Send alerts to the stations located in the high-risk areas to be ready to provide first aid and transportation to hospital missions that will be requested from people with health conditions in these areas.</li> <li>6. Evacuation of vulnerable persons before access to healthcare is disrupted.</li> <li>7. Health checks with vulnerable community members based on requests received.</li> <li>8. Equip ambulances with traction chains to ensure the feasibility of accessing communities in need.</li> </ol>	
<b>Proposed changes to the plan</b>		No changes to this sector	

	Risk Reduction, climate adaptation and Recovery	<b>Budget</b>	<b>15,655 CHF</b>	
		<b>No. people targeted</b>	10,000 people	
<b>Indicator:</b>	Number of people reached with risk reduction interventions in advance of the cold wave	<b>Target:</b>	10,000 people	
<b>Readiness activities:</b>		<ol style="list-style-type: none"> <li>9. Develop clear Early Warning (EW) messages tailored to the local context and the specific risks associated with cold waves and validate these messages with the government.</li> <li>10. Review and update regularly the key messages to align them with the latest meteorological data and risk assessments.</li> <li>11. Update Continuously the risk data, including meteorological and vulnerability data, to ensure that risk assessments remain accurate and up to date.</li> <li>12. Conduct simulations prior to each cold wave season for the cold wave sEAP.</li> <li>13. Conduct refresher sessions for LRC staff and volunteers, CERTs and DRM committees about their role in sEAP activation.</li> </ol>		


	<p><b>14.</b> Conduct regular meetings, workshops, trainings, awareness sessions to build the capacity of implementation teams in order to ensure a coordinated activation of the sEAP.</p> <p><b>15.</b> Design IEC Materials for early warning messages and key messages on what to do with an imminent cold wave approaching</p>
<b>Prepositioning activities:</b>	<b>16.</b> Printing of IEC materials (leaflets).
<b>Prioritized Early Actions:</b>	<p><b>17.</b> Activate the contingency plan developed to ensure that all actions and responsibilities outlined in the plan are initiated, and resources are allocated accordingly.</p> <p><b>18.</b> Mobilize community engagement volunteers, local authorities, and CERT to begin alerting and informing the community about the approaching cold wave.</p> <p><b>19.</b> Disseminate updated and region-specific Early Warning EWEA messages to the target population.</p> <p><b>20.</b> Distribute IEC material</p>
<b>Proposed changes to the plan</b>	<p>The unit cost for capacity building workshops on AA for staff and volunteers from <b>CHF 3,077.8</b> for 2 workshops to <b>CHF 2,117.29</b> for Year one and for Year two.</p> <p>The total budget was reduced from <b>CHF 17,700</b> to <b>CHF 15,655</b>.</p>

	Community Engagement and Accountability	<b>Budget</b>	<b>1,405 CHF</b>	
		<b>People targeted</b>	2 communities <sup>2</sup>	
<b>Indicator:</b>	% of program staff and volunteers trained on community engagement and accountability	<b>Target:</b>	50	
<b>Readiness activities:</b>	<p><b>21.</b> Provide technical capacity building for staff and volunteers on mainstreaming anticipation with CEA mechanisms</p> <p><b>22.</b> Review and update beneficiaries' selection and assistance satisfaction and post-distribution monitoring tools</p>			
<b>Prepositioning activities:</b>				
<b>Prioritized Early Actions:</b>	<p><b>23.</b> Activate the Feedback, Monitoring and Evaluation Mechanisms</p> <p><b>24.</b> Disseminate the LRC hotline number for feedback and complaints</p> <p><b>25.</b> Document lessons learned and success stories to inform future anticipatory action interventions and develop</p>			

<sup>2</sup> The total number of people targeted will be identified based on the communities selected

	community engagement case study to inform those interventions
<b>Proposed changes to the plan</b>	No changes to the plan under this sector

## Enabling approaches

	<b>Partnership and Coordination</b>	<b>Budget</b>	<b>3,746.00 CHF</b>	
		<b>People targeted</b>		
<b>Indicator:</b>	# of meetings/workshops held with LRC staff and key partners	<b>Target:</b>	6	
<b>Readiness activities:</b>	<p><b>26.</b> Conduct regular meetings of LRC/IFRC/GRC on SEAP review and update</p> <p><b>27.</b> Organize an annual workshop with the concerned stakeholders and implementing partner to update the possible changes in the SEAP on cold waves.</p> <p><b>28.</b> Organize an annual workshop to review the National early warning system communication line SoP</p>			
<b>Prepositioning activities:</b>	N/A			
<b>Prioritized Early Actions:</b>	<p><b>1.</b> Initiate and facilitate meetings involving all key partners and stakeholders to assess the evolving situation and explore opportunities for securing additional funding if required for extending the intervention period.</p>			
<b>Proposed changes to the plan</b>	No changes to this sector			
	<b>National Society Strengthening</b>	<b>Budget</b>	<b>26,839 CHF</b>	
		<b>No. People targeted</b>		
<b>Indicator:</b>	# of Lessons Learned Workshops	<b>Target:</b>	3	
<b>Readiness activities:</b>	<b>1.</b> Contribute 25% of the salary of an EAP and anticipation officer.			
<b>Prepositioning activities:</b>				
<b>Prioritized Early Actions:</b>	<b>1.</b> Lessons Learned workshop for the NS society to evaluate the sEAP practices			
<b>Proposed changes to the plan</b>	<b>The NS added 5% for admin cost in the budget, the total budget has increased from CHF 17,607 to CHF 26,839</b>			

## Contact information

For further information, specifically related to this operation please contact:

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### Reference



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