

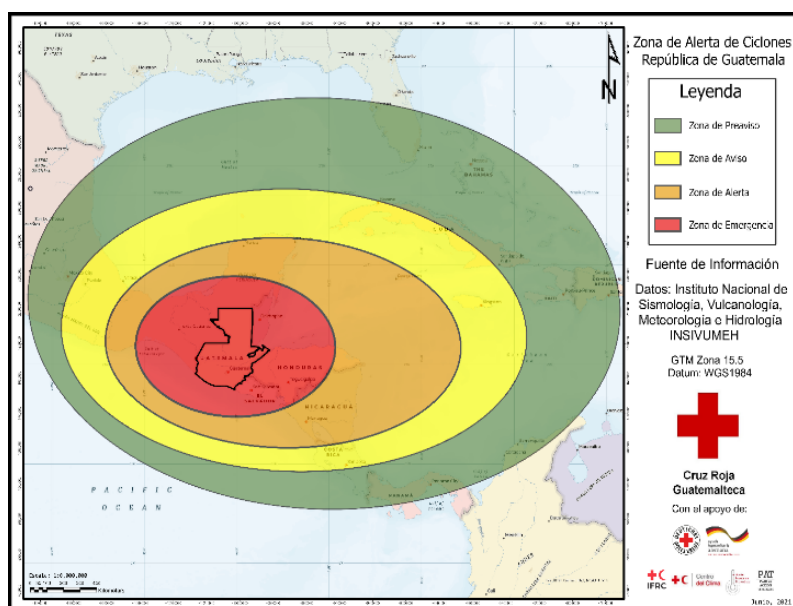


Dissemination of the Flood Early Action Protocol in Guatemalan Red Cross delegations located in the intervention areas. Photo: José Ramírez, GRC.

EAP №: EAP2024GT02	Operation №: MDRGT024	Period covered by this annual report: 16/05/2024 to 31/12/2024
EAP approved: 16/05/2024	EAP timeframe: 5 Years	

Annual Budget – Year 1: 100,059 CHF
EAP Budget: 547,206 CHF

SUMMARY OF THE EARLY ACTION PROTOCOL




Cyclone warning zone, Republic of Guatemala. Source: INSIVUMEH

The IFRC's Disaster Response Emergency Fund (DREF) has allocated CHF 547,206 to support anticipatory actions aimed at reducing and mitigating the impact of floods associated with tropical cyclones in Guatemala. This allocation is divided into: CHF 242,234 for annual readiness activities and prepositioning supplies, and CHF 304,971 for early actions that will be implemented only if the triggers established are met. These early actions have been pre-agreed with the National Society and are detailed in the [Early Action Protocol summary](#).

The EAP is a tool designed to guide the timely and effective implementation of anticipatory actions based on specific hydrometeorological forecasts that signal the potential occurrence of an extreme event. Such crises can be prevented or significantly mitigated through coordinated and timely action by the Government of Guatemala, at-risk communities, key stakeholders, and the Guatemalan Red Cross.

The administrative and operational activities of this Early Action Protocol (EAP) began in July 2024, following the assignment of the National Society implementation team. This report summarizes the annual readiness and preposition activities implemented in year 1 covering the period **16/05/2024 to 31/12/2024**

SUMMARY OF ANNUAL PROGRESS BY PLANNED OPERATION

 Multi-purpose Cash	CHF preposition budget:	CHF preposition actual:
	0	0
	CHF readiness budget:	CHF readiness actual:
	9,235	9,235

Narrative description of plan vs achievements


To ensure that focal points are well-informed about the activities related to the implementation of the Early Action Protocol (EAP), a dissemination process was carried out with 19 focal points from the National Society Cash Transfer Program (CTP). The corresponding training sessions were reported under the Drought EAP, as the same technical teams are involved in both operations.

Therefore, during the reporting period, no new actions were recorded under this EAP, since the capacity-building activities planned for National Society staff and volunteers are scheduled for implementation in the first months of 2025.

 Health & Care	CHF preposition budget:	CHF preposition actual:
	2,309	-19.00
	CHF readiness budget:	CHF readiness actual:
	6,927	6,927

Narrative description of plan vs achievements

The National Society has successfully pre-positioned four fully equipped first aid kits in delegations located within the intervention areas of Flood EAP. Additionally, capacity-building activities for National Society staff and volunteers on health-related topics are scheduled for implementation in the first months of 2025.

 Risk Reduction, climate adaptation and Recovery	CHF preposition budget:	CHF preposition actual:
	0	0
	CHF readiness budget:	CHF readiness actual:
	20,318	20,182

Narrative description of plan vs achievements

During the implementation period, the Guatemalan Red Cross has maintained continuous monitoring of data published by the National Institute of Seismology, Volcanology, Meteorology and Hydrology (INSIVUMEH), through its Emergency Operations Center (EOC), particularly throughout the 2024 cyclone season. Tropical storms Ernesto, Debby, Chriss, Beryl, Alberto, and Sara developed during this time, with Tropical Storm Sara being the most significant. However, activation thresholds for the Early Action Protocol (EAP) were not met.

As part of the operational readiness phase, the EAP was disseminated across National Society delegations in Puerto Barrios, Santo Tomás de Castilla, El Estor (Izabal), Cobán, and Retalhuleu. These efforts ensured that delegation boards and management teams are well informed about the planned actions in the EAP intervention areas.


Effective coordination with INSIVUMEH has been essential for identifying high-risk areas for both floods and droughts, thereby enhancing the targeting and geographic scope of the EAP. Additionally, inter-agency coordination with CONRED and the Humanitarian Country Team has played a crucial role in establishing communication mechanisms that enable effective early action, minimize duplication of efforts, and increase coverage in prioritized communities.

Through its active role in the Anticipatory Action Technical Advisory Group (GTA-AA), the Guatemalan Red Cross has contributed to the identification of anticipatory interventions across the country. This has

improved national coordination and ensured that humanitarian assistance reaches the most vulnerable populations in a timely manner.

Furthermore, the National Society has executed mobilization expenses for coordination meetings with its delegations and CONRED representatives. The allocation of resources has also been planned to support staff and volunteer mobilization for key activities scheduled for the last quarter of Year 1, including community registration, an anticipatory action workshop, and an EAP activation simulation exercise.

Enabling approaches

 Secretariat Services	CHF preposition budget:	CHF preposition actual:
	0	0
	CHF readiness budget:	CHF readiness actual:
	41,694	17,896

Narrative description of plan vs achievements

Part of the budget has been allocated to cover the salaries of the finance officer and the Planning, Monitoring, Evaluation and Reporting (PMER) officer of the Central America Cluster. These technical profiles have provided specialized support to the Guatemalan Red Cross throughout the entire process—from the formulation of the Early Action Protocol (EAP) to the technical follow-up of the implementation of preparedness actions. This support has helped ensure methodological coherence, accountability, and compliance with the operational standards established within the EAP framework.

 National Society Strengthening	CHF preposition budget:	CHF preposition actual:
	13,853	6,396
	CHF readiness budget:	CHF readiness actual:
	2,297	1,855

Narrative description of plan vs achievements

The National Society has completed the pre-positioning of visibility items for volunteers, including trousers, shirts, raincoats, vests, and footwear. These items are currently stored at the National Society warehouse and are ready for immediate distribution in the event of Early Action Protocol (EAP) activation. Additionally, the complementary procurement of other visibility items—such as hats, caps, and t-shirts—for use by volunteers and staff is planned for completion during the first year of this EAP implementation.

CHALLENGES, LESSONS LEARNED, PROPOSED AJUSTMENTS

- The gradual integration of the full team assigned to the various Early Action Protocols (EAPs) has been key to advancing the planned activities. At the beginning of the process, the availability of personnel was limited, which posed challenges for operational implementation. The formation of a consolidated team has enhanced planning, task distribution, and technical monitoring.
- Finding a suitable candidate for the Information Management Officer position proved to be a significant challenge, particularly due to the need to match the required competencies with the salary conditions for the role. This process required multiple adjustments to the job profile to reach a viable recruitment outcome.
- Early and consistent coordination with the National Coordination for Disaster Reduction (CONRED) has been essential to align EAP actions with the official plans and structures of the National Risk Management System. This collaboration has made it possible to identify priority areas, avoid duplication of efforts, and facilitate the articulation of joint activation mechanisms.

FINANCIAL REPORT

A total of CHF 547,206 was allocated from DREF for the implementation of this Early Action Protocol. During the reporting period (Year 1), a total of CHF 85,432 has been spent.

Out of the remaining balance of CHF 461,774, the following is considered in the approved budget:

- CHF 15,468 reserved for readiness activities in Year 2
- CHF 27,159 reserved for readiness activities in Year 3
- CHF 48,544 reserved for readiness activities in Year 4
- CHF 51,003 reserved for readiness activities in Year 5
- CHF 304,972 reserved for early actions, to be implemented only if the trigger is met.

See financial report below.

Contact information

For further information, specifically related to this operation please contact:

In the Guatemalan Red Cross

- **Director General:** Virna Villela, virna.villeda@cruzroja.gt
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In the IFRC

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- **IFRC Regional DREF focal point:** Santiago Rodriguez, DREF Senior Officer for the Americas, Santiago.rodriguez@ifrc.org
- **IFRC Geneva DREF Team:** Malika Noisette, DREF Senior Officer (anticipatory pillar), malika.noisette@ifrc.org

Reference



Click here for:

- [EAP Summary and budget](#)

FBAF Early Actions

INTERIM FINANCIAL REPORT

Selected Parameters			
Reporting Timeframe	2024/05-12	Operation	PGT613
Budget Timeframe	2024/5-2029/5	Budget	APPROVED

Prepared on 28/Abr/2025

All figures are in Swiss Francs (CHF)

MDRGT024 - Guatemala - Floods EAP / EAP2022GT003

Early Actions Timeframe: 29 may 2024 to 30 may 2029

I. Summary

Opening Balance	0
Funds & Other Income	547.206
DREF Anticipatory Pillar	547.206
Expenditure	-85.432
Closing Balance	461.774

II. Expenditure by area of focus / strategies for implementation

Description	Budget	Expenditure	Variance
AOF1 - Disaster risk reduction	49.263	20.409	28.853
AOF2 - Shelter			0
AOF3 - Livelihoods and basic needs	358.642	9.836	348.807
AOF4 - Health	12.418	9.836	2.582
AOF5 - Water, sanitation and hygiene			0
AOF6 - Protection, Gender & Inclusion			0
AOF7 - Migration			0
Area of focus Total	420.323	40.081	380.242
SFI1 - Strenghten National Societies	79.622	18.430	61.192
SFI2 - Effective international disaster management			0
SFI3 - Influence others as leading strategic partners			0
SFI4 - Ensure a strong IFRC	47.261	26.922	20.339
Strategy for implementation Total	126.883	45.352	81.531
Grand Total	547.206	85.432	461.773

FBAF Early Actions

INTERIM FINANCIAL REPORT

Selected Parameters			
Reporting Timeframe	2024/05-12	Operation	PGT613
Budget Timeframe	2024/5-2029/5	Budget	APPROVED

Prepared on 28/Abr/2025

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MDRGT024 - Guatemala - Floods EAP / EAP2022GT003

Early Actions Timeframe: 29 may 2024 to 30 may 2029

III. Expenditure by budget category & group

Description	Budget	Expenditure	Variance
Personnel	35.427	25.131	10.296
International Staff		1.251	-1.251
National Staff	35.427	23.880	11.547
General Expenditure	8.950	148	8.802
Travel	7.527		7.527
Information & Public Relations	903		903
Financial Charges	519	83	436
Other General Expenses		65	-65
Contributions & Transfers	469.431	54.940	414.492
Cash Transfers National Societies	469.431	54.940	414.492
Indirect Costs	33.398	5.214	28.183
Programme & Services Support Recover	33.398	5.214	28.183
Grand Total	547.206	85.432	461.773