

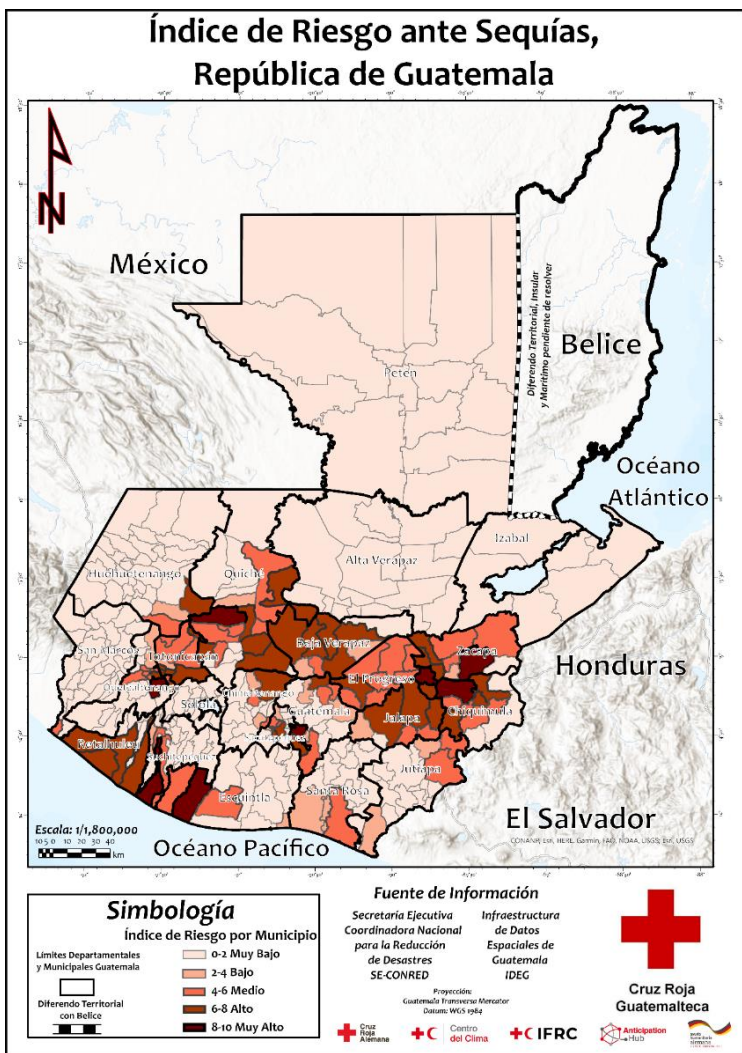


Dissemination of the Early Action Protocol (EAP) with key stakeholders, including the Departmental CONRED and Municipal Risk Management Offices in the EAP intervention areas. Photo: Gladiz Calito, Guatemalan Red Cross.

EAP №: EAP2023GT03	Operation №: MDRGT023	Period covered by this annual report: 14/05/2024 to 31/12/2024
EAP approved: 14/05/2024	EAP timeframe: 5 Years	

Annual Budget: 136,863 CHF
EAP Budget: 546,439 CHF

SUMMARY OF THE EARLY ACTION PROTOCOL



Drought risk index in Guatemala. Source: Guatemalan Red Cross

The IFRC’s Disaster Response Emergency Fund (DREF) has allocated CHF 546,439 to support anticipatory actions aimed at reducing and mitigating the impact of droughts in Guatemala. This allocation is divided into: CHF 250,144 for annual readiness activities and prepositioning supplies, and CHF 296,295 for early actions that will be implemented only if the triggers established are met. These early actions have been pre-agreed with the National Society and are detailed in the [Early Action Protocol summary](#)

This EAP focuses on extreme meteorological drought, one of the most frequent and significant threats in the Central American region, particularly in the Dry Corridor. It is triggered by a forecast issued by National Institute of Seismology, Volcanology, Meteorology and Hydrology (INSIVUMEH) with an implementation lead time of at least three months. The document outlines the rationale behind the prioritization of early actions and provides step-by-step instructions to ensure that the selected actions are implemented in a specific sequence and manner upon activation.

This report summarizes the annual readiness and preposition activities implemented in year 1 covering the period **14/05/2024 to 31/12/2024**.

SUMMARY OF ANNUAL PROGRESS BY PLANNED OPERATION

 Multi-purpose Cash	CHF preposition budget:	CHF preposition actual:
	230	230
	CHF readiness budget:	CHF readiness actual:
	43,308	36,283

Narrative description of plan vs achievements

Administrative and operational activities related to the Early Action Protocol (EAP) for droughts in Guatemala began in July 2024, following the assignment of the technical team responsible for its implementation. From

that point through December 2024, significant progress was made in both the technical and organizational components of the protocol.

During this period, resources were allocated to cover the salaries of the EAP Anticipatory Actions Coordinator and the Cash Transfer Program (CTP) Coordinator, thus ensuring the availability of key personnel to lead and implement the planned activities.

One of the first actions was the review and update of the National Society Feasibility Study.

In coordination with the focal point for Community Engagement and Accountability (CEA), the Disaster Risk Management Department of the Guatemalan Red Cross, and the CTP technical team from the German Red Cross Regional Delegation, a digital tool for Community Registration was developed, reviewed, validated, and shared. This tool, created using the Kobo Toolbox platform, was designed as a standardized instrument to facilitate the identification of individuals in the EAP target areas.

As part of the operational preparedness process, technical support was provided for the use of this tool in communities in San Marcos and Suchitepéquez, within the framework of the Programmatic Partnership with ECHO (ECHO-PP). This practical experience will serve as a foundation for community registration in future activations of the EAP.

In parallel, a Cash Transfer Working Group (GTMM) was established within the National Society, incorporating members of the EAP team. This structure aims to provide technical support and validate CTP-related processes as a core component of the EAP.

As part of efforts to institutionalize the cash transfer approach, the strategy and related actions were presented to senior leadership of the National Society. The National Council formally expressed its support, reinforcing the institutional commitment to implementing CTP within anticipatory action frameworks.

Additionally, the content and operational implications of the EAP were shared with 19 CTP focal points from different regions of the country. These key actors were trained in basic concepts of cash and anticipatory action, as well as in the use of Kobo Toolbox and the practical application of the community registration tool, which will be used during the EAP readiness phase.

To strengthen the technical team’s operational capacity, a simulation of a CTP distribution was conducted. This activity enabled focal points to familiarize themselves with the procedures involved in actual activation, enhancing their readiness and response capabilities.

Moreover, the EAP team supported an emergency CTP intervention in response to a bus accident in Calzada La Paz, Guatemala City, in February. This experience provided an opportunity to analyze the delivery mechanism and make necessary adjustments to improve the operational applicability of CTP within the EAP framework.

Finally, through the active participation and leadership of the Guatemalan Red Cross in the Anticipatory Action Technical Advisory Group (GTA-AA) of Guatemala, team members linked to the EAP contributed to the identification of anticipatory actions related to flood risk.

 Water, Sanitation	CHF preposition budget:	CHF preposition actual:
	23,608	23,608
	CHF readiness budget:	CHF readiness actual:

and Hygiene	0	0
Narrative description of plan vs achievements		
During the last quarter of the year, the Guatemalan Red Cross was in the process of completing the pre-positioning of water filters, storage tanks, accessories, and toolkits for the restoration of water systems. These actions will be reported in greater detail in the upcoming annual report, once the operational process has been completed and the corresponding financial expenditure has been recorded in the system.		

 Risk Reduction, climate adaptation and Recovery	CHF preposition budget:	CHF preposition actual:
	0	0
	CHF readiness budget:	CHF readiness actual:
	22,336	21,980

Narrative description of plan vs achievements		
The Guatemalan Red Cross has been systematically monitoring drought-related forecasts, particularly from June to November 2024, through the official website of the National Institute of Seismology, Volcanology, Meteorology and Hydrology (INSIVUMEH). This monitoring has been conducted by the National Society Emergency Operations Center (EOC). During the reporting period, the thresholds required to activate the Early Action Protocol (EAP) were not reached, nor were any alerts issued that would justify its activation. As part of the operational readiness phase, the EAP was disseminated in the delegations of Jalapa, Chiquimula, Sacapulas (Quiché), Quetzaltenango, and Retalhuleu. These sessions ensured that the Board Members and management teams of the Guatemalan Red Cross Delegations are fully informed about the actions to be implemented in the EAP target areas. Additionally, coordination efforts have been established with regional and departmental delegates, municipal risk management offices, and National Society branches, to advance the mapping of the intervention areas under the EAP.		

Enabling approaches

 Secretariat Services	CHF preposition budget:	CHF preposition actual:
	0	0
	CHF readiness budget:	CHF readiness actual:
	41,131	14,775
Narrative description of plan vs achievements		

Part of the budget has been allocated to cover the salaries of the finance officer, the Planning, Monitoring, Evaluation and Reporting (PMER) officer, as well as the risk management coordinator of the Central America Cluster. These technical profiles have provided specialized support to the Guatemalan Red Cross throughout the entire process—from the formulation of the Early Action Protocol (EAP) to the technical follow-up of the implementation of preparedness actions. This support has helped ensure methodological coherence, accountability, and compliance with the operational standards established within the EAP framework.

 National Society Strengthening	CHF preposition budget:	CHF preposition actual:
	0	0
	CHF readiness budget:	CHF readiness actual:
	577.22	-895

Narrative description of plan vs achievements

The Guatemalan Red Cross has executed expenditures related to communications and office supplies, as well as allocated a percentage of the Early Action Protocol (EAP) Coordinator salary. Additionally, the National Society plans to incur further expenditures toward the end of the year for the purchase of office materials and specific supplies for map printing, including plotter ink and paper.

CHALLENGES, LESSONS LEARNED, PROPOSED AJUSTMENTS

In 2024, the Guatemalan Red Cross reprogrammed unspent funds originally allocated to the Information Management Technician position, redirecting them to create a new role: Interinstitutional Coordinator for Anticipatory Actions. This position was established to support the Technical Coordinator of the Early Action Protocol (EAP) in managing strategic coordination and communication with key stakeholders such as the National Coordination for Disaster Reduction (CONRED), the National Institute of Seismology, Volcanology, Meteorology and Hydrology (INSIVUMEH), among others. This adjustment was made in response to the need to strengthen operational and strategic linkages with national technical institutions responsible for risk monitoring and management, thereby ensuring more effective coordination in the implementation of anticipatory actions.

FINANCIAL REPORT

A total of CHF 546,439 was allocated from DREF for the implementation of this Early Action Protocol. During the reporting period (Year 1), a total of CHF 138,476 has been spent.

Out of the remaining balance of CHF 407,963, the following is considered in the approved budget:

- CHF 51,252 reserved for readiness activities in Year 2
- CHF 57,309 reserved for readiness activities in Year 3
- CHF 4,106 reserved for readiness activities in Year 4
- CHF 615 reserved for readiness activities in Year 5
- CHF 296,295 reserved for early actions, to be implemented only if the trigger is met.

Find the financial report below.

Contact information

For further information, specifically related to this operation please contact:

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- **IFRC Geneva DREF Team:** Malika Noisette, DREF Senior Officer (anticipatory pillar), malika.noisette@ifrc.org

Reference



Click here for:

- [EAP Summary and budget](#)

FBAF Early Actions

FINAL FINANCIAL REPORT

Selected Parameters			
Reporting Timeframe	2024/5-12	Operation	PGT612
Budget Timeframe	2024/5-2029/5	Budget	APPROVED

Prepared on 23/Abr/2025

All figures are in Swiss Francs (CHF)

MDRGT023 - Guatemala - Drought EAP / EAP2022GT02

Early Actions Timeframe: 23 may 2024 to 30 may 2029

I. Summary

Opening Balance	0
Funds & Other Income	546.439
DREF Anticipatory Pillar	546.439
Expenditure	-138.476
Closing Balance	407.963

II. Expenditure by area of focus / strategies for implementation

Description	Budget	Expenditure	Variance
AOF1 - Disaster risk reduction	51.089	9.305	41.784
AOF2 - Shelter			0
AOF3 - Livelihoods and basic needs	379.771	46.369	333.403
AOF4 - Health			0
AOF5 - Water, sanitation and hygiene	25.917	25.143	774
AOF6 - Protection, Gender & Inclusion			0
AOF7 - Migration			0
Area of focus Total	456.777	80.816	375.961
SFI1 - Strengthen National Societies	45.848	15.182	30.667
SFI2 - Effective international disaster management			0
SFI3 - Influence others as leading strategic partners			0
SFI4 - Ensure a strong IFRC	43.814	42.478	1.336
Strategy for implementation Total	89.662	57.659	32.003
Grand Total	546.439	138.476	407.963

FBAF Early Actions

FINAL FINANCIAL REPORT

Selected Parameters			
Reporting Timeframe	2024/5-12	Operation	PGT612
Budget Timeframe	2024/5-2029/5	Budget	APPROVED

Prepared on 23/Abr/2025

All figures are in Swiss Francs (CHF)

MDRGT023 - Guatemala - Drought EAP / EAP2022GT02

Early Actions Timeframe: 23 may 2024 to 30 may 2029

III. Expenditure by budget category & group

Description	Budget	Expenditure	Variance
Personnel	34.864	32.327	2.537
International Staff		1.271	-1.271
National Staff	34.864	31.056	3.808
General Expenditure	8.950	7.637	1.312
Travel	7.527		7.527
Information & Public Relations	903		903
Communications		37	-37
Financial Charges	520		520
Shared Office and Services Costs		7.600	-7.600
Contributions & Transfers	469.275	90.060	379.215
Cash Transfers National Societies	469.275	90.060	379.215
Indirect Costs	33.351	8.452	24.899
Programme & Services Support Recover	33.351	8.452	24.899
Grand Total	546.439	138.476	407.963