



SIMPLIFIED EARLY ACTION PROTOCOL ANNUAL REPORT

Yemen | Floods

July 2025



Photo: 1 Community-based disaster preparedness, response and first aid training for community committees, Civil defense staff

-Abs district, Hajjah Governorate, Yemen-

Photo credit YRCS.



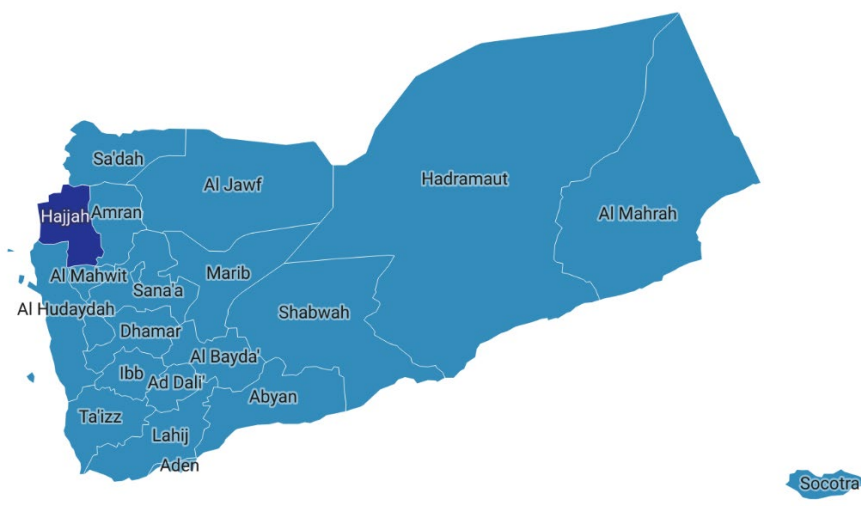
Photo: 2 YRCS volunteers and staff participating in a training on Cash and Voucher Assistance (CVA) as part of preparedness activities.

Photo credit YRCS.

sEAP №: sEAP2023YE01	sEAP timeframe: Two Years	Period covered by this annual report:
sEAP approved: 23/07/2024	Operation №: MDRYE015	23/07/2024 to 31/12/2024

Annual Budget: 90,662 CHF
sEAP Budget: 220,000 CHF

SUMMARY OF THE SIMPLIFIED EARLY ACTION PROTOCOL



The IFRC Disaster Response Emergency Fund (DREF) has allocated CHF 220,000 for the implementation anticipatory actions to reduce and mitigate the impact of (Floods) in (Yemen). This simplified Early Action Protocol includes an allocation of CHF 90,662 to preposition stock and undertake annual readiness activities in order to implement early actions, if and when the trigger is reached. The early actions to be conducted have been pre-agreed with the National Society and are described in the simplified Early Action Protocol [\[Appeals | IFRC\]](#).

This report summarizes the annual readiness and prepositioning activities done in the reporting period covering from 23rd July 2024 till 31st Dec 2024.

Below is a summary of key achievements focusing only on the key results against the planned activities under this sEAP. Further details are provided under each sector/strategic priority and enablers.

Summary of Key achievements

- Finalized lists and specifications for cleaning kits, emergency shelter kits, first aid kits, stretchers, and megaphones in coordination with relevant stakeholders.
- Initiated procurement processes for 250 emergency shelter kits, first aid kits, stretchers, 6 cleaning tools/kits, and early warning devices/megaphones.
- Carried out orientation sessions on anticipatory action and sEAP activities for YRCS HQ and Hajjah branch staff, with over 20 participants engaged.
- Delivered a 6-day training for 30 members from community committees, camp management, and civil defense on disaster preparedness and basic first aid.
- Conducted CVA training for 10 YRCS staff/volunteers (5 male, 5 female) covering tools, registration, distribution, and key messaging.
- Identified and oriented Financial Service Providers (FSPs) for cash distribution; full briefing conducted on processes, ethics, and data protection.
- Reviewed and agreed on selection criteria for CVA and emergency shelter assistance.
- Initiated initial beneficiary identification and registration processes.
- Reviewed IEC materials and key messages which will be further finalized.
- PDM tools for cash activities finalized; shelter PDM tools to follow.
- Planned simulation exercise and training of the second community committee during 2025..

In addition to this, YRCS have finalized and signed an MOU with Civil aviation and metrology authority (CAMA) and Civil defense to enhance further collaboration on disaster preparedness, response and early warning, early actions/anticipatory actions.

SUMMARY OF ANNUAL PROGRESS BY PLANNED OPERATION

 Shelter, Housing and Settlements	CHF preposition budget: 31,950	CHF preposition actual: 0
	CHF readiness budget: 3,728	CHF readiness actual: 0

Narrative description of plan vs achievements

Planned activities:

Readiness activities:

1. Coordination with community committees and local authorities to define the list of tools needed for the cleaning activity.
2. Identify potential local suppliers to provide sandbags for the protection of sites and sign a framework agreement.
3. Prepare a list of people who will be engaged in cash for work activities.
4. Finalize list of HHs who will receive emergency shelter repair kit.

Prepositioning activities:

1. Pre-positioning of emergency shelter/repair kits for households with extremely poor shelter.
2. Procurement of cleaning tools

Key achievements against planned activities:

Readiness activities:

1. Coordination with community committees and local authorities to define the list of tools needed for the cleaning activity: Coordination and consultation were done with community committees, also with CCCM, shelter/NFIs cluster to discuss the list of items for cleaning kit and it was finalized. The list of items including the content and quality is attached as Annex-2.

2. Identify potential local suppliers to provide sandbags for the protection of sites and sign a framework agreement: An initial consultation was done with Hajjah branch team and the plan for an assessment to identify the scope and volume of work for flood mitigation work for the 2 targeted IDPs sites was discussed. Further activity planned for 2025.

3. Prepare a list of people who will be engaged in cash for work activities:

4. Finalize list of HHs who will receive emergency shelter repair kit:

For the above two activities, meetings were conducted with community committees in two targeted sites and the selection criteria were explained to them to further identify the list of households in targeted locations who are eligible for cash for work and emergency shelter kits assistance..

Prepositioning activities:

1. Pre-positioning of emergency shelter/repair kits for households with extremely poor shelter.

Consultation was done with shelter/NFIs cluster, the BOQ for the emergency shelter kit was finalized and attached as Annex-1. The procurement process to preposition 250 emergency shelter kits was started.

2. Procurement of cleaning tools.

Coordination and consultation were done with community committees, also with CCCM, shelter/NFIs cluster to discuss the list of items for cleaning kit and it was finalized. The procurement process to preposition 6 cleaning kits/tools (3 per site) was started.



Multi-purpose Cash

CHF preposition budget: N/A

CHF preposition actual: N/A

(only complete if applicable)

(only complete if applicable)

CHF readiness budget: 3,408

CHF readiness actual: 0

(include annual readiness budget)

(include annual readiness actual)

Narrative description of plan vs achievements:

Planned activities:

Readiness activities:

1. Meeting with and Orientation for pre-identified FSP teams
2. Review targeting criteria
3. Training YRCS volunteers
4. Sensitization of community Committees and camp management
5. Initial Beneficiary registration and selection

Prepositioning activities:

No prepositioning activities under MPCA

Key achievements against planned activities:

Readiness activities:

1. Meeting with and Orientation for pre-identified FSP teams: YRCS have finalized selection of FSPs for cash distributions including for Hajjah where we will implement activities under this sEAP, and as part of the overall process a detailed orientation session was conducted by YRCS team with all the selected FSPs where they were oriented on the distribution methodology, code of conduct, data protection, RC principles and respect and dignity for beneficiaries, etc. A refresher session will be held later if needed.

2. Review targeting criteria: The proposed selection criteria for CVA assistance was shared with CVA team in HQ and branch and further was reviewed during the training of CVA staff and volunteers from the Hajjah branch.

3. Training YRCS volunteers: A one-week training for CVA staff and volunteers from Hajjah branch was conducted and they were Trained on use of CVA Specific Tools, CVA checklist, Beneficiary Registration and Cash Distribution process, Key Messaging, Code of Conduct, etc. Total 10 staff and volunteers from Hajjah branch was trained which includes 5 male and 5 female.

4. Sensitization of community Committees and camp management: As part of the training, the community committees/camp management in two targeted sites were oriented on overall activities under this sEAP, also on the targeting criteria to ensure proper identification of vulnerable HHs for MPCA and shelter assistance.

5. Initial Beneficiary registration and selection: Meetings were conducted with community committees/camp management in two targeted sites and the selection criteria were explained to them to further identify the list of households in targeted locations who are eligible for emergency shelter kits and CVA assistance. The list of beneficiaries is in process.



Health & Care

CHF preposition budget: 6,390

(only complete if applicable)

CHF readiness budget: N/A

(include annual readiness budget)

CHF preposition actual:0

(only complete if applicable)

CHF readiness actual: N/A

(include annual readiness actual)

Narrative description of plan vs achievements

Planned activities:

Readiness activities:

- 1.Consultation with YRCS, IFRC health team to finalize the content, specifications etc. of first aid kit and stretcher
2. First aid training for community committees and local authorities/civil defense

Prepositioning activities:

- 1-Procurement of 30 first aid kit and stretchers

Key achievements against planned activities:

Readiness activities:

1.Consultation with YRCS, IFRC health team to finalize the content, specifications etc. of first aid kit and stretcher: Consultation was done with IFRC and YRCS health team and the content, specifications of first aid kit and stretcher were finalized, both are attached as Annex 4 and 5.

2.First aid training for community committees and local authorities/civil defense: This activity is linked with below activity under partnership and coordination section "Train community committees and local authorities engaged in emergency response and early actions" and was conducted accordingly. One community committee from the targeted sites and civil defense staff was trained, the training was 6 days (5 days on disaster preparedness, response, and early actions and 1 day on basic first aid. Overall, 30 people from community committee, camp management and civil defense were trained, the training of second community committee is planned during 2025.

Prepositioning activities:

1-Procurement of 30 first aid kit and stretchers: As explained above, the content, specifications of first aid kit and stretcher were finalized, both are attached as Annex 4 and 5 and further procurement process was started and to be completed during 2025.



Risk Reduction, climate adaptation and Recovery

CHF preposition budget: 746

(only complete if applicable)

CHF readiness budget: 3,728

(include annual readiness budget)

CHF preposition actual: 0

(only complete if applicable)

CHF readiness actual: 0

(include annual readiness actual)

Narrative description of plan vs achievements

Planned activities:

Readiness activities:

- 1-Design early warning and mitigation and prevention messages in consultation with relevant branches including translation to relevant local languages.
- 2-Printing IEC Material (posters, brochures etc.) contain early warning messages

- 3- Installation of signposts near the sites which are at high risk of flooding containing mitigation and prevention messages (6 signposts)

Prepositioning activities:

- 1.Procurement of early warning devices (megaphones etc.)
- 2.Printing IEC materials

Key achievements against planned activities:

Readiness activities:

- 1- **Design early warning and mitigation and prevention messages in consultation with relevant branches including translation to relevant local languages:** Consultation meetings were conducted with Civil defense by IFRC and YRCS teams to discuss early warning, mitigation and prevention messages, existing key messages were reviewed, and comments and thoughts were shared with Civil defense and YRCS DM, Comms team to further collaborate and finalize the key messages.
- 2- **Printing IEC Material (posters, brochures etc.) contain early warning messages including thematic posters and messages on shelter safety (basement protection, roof anchoring, sandbags etc) and hygiene messages:** Same as explained above, during the meetings both existing key messages and IEC material were reviewed, and comments and thoughts were shared with Civil defense and YRCS DM, Comms team to further collaborate and finalize the key messages.
- 3- **Installation of signposts near the sites which are at high risk of flooding containing mitigation and prevention messages (6 signposts)**

This activity is under early action and was mistakenly listed here, please cross check the sEAP budget for reference.

Prepositioning activities:

1.Procurement of early warning devices (megaphones etc.)

Consultation was done with YRCS DM team and IFRC logistic team and the specifications for the megaphone were finalized which is attached as Annex-3. And further procurement process was started.

2.Printing IEC materials

As explained above under the readiness section under same activity, consultation meetings were conducted with civil defense and existing key messages and IEC material were reviewed, and

comments and thoughts were shared with Civil defense and YRCS DM, Comms team to further collaborate and finalize the key messages. Once finalized, it will be processed for printing.



Community Engagement and Accountability

CHF preposition budget: N/A

(only complete if applicable)

CHF preposition actual:

(only complete if applicable)

CHF readiness budget: N/A

(include annual readiness budget)

CHF readiness actual:

(include annual readiness actual)

Narrative description of plan vs achievements

Planned activities:

Readiness activities:

1.Preparation of PDM tools and guidelines (No budget required for this activity)

Key achievements against planned activities:

Readiness activities:

1.Preparation of PDM tools and guidelines (No budget required for this activity):

The PDM tool for Cash activities was finalized and in place and further a PDM tool for shelter kit distribution will be prepared.

No prepositioning activities under this sector.

Enabling approaches

 Coordination and Partnerships	CHF preposition budget: N/A	CHF preposition actual: N/A
	(only complete if applicable)	(only complete if applicable)
	CHF readiness budget: 12,780	CHF readiness actual: 0
	(include annual readiness budget)	(include annual readiness actual)
Narrative description of plan vs achievements Planned activities: Readiness activities: 1. Train community committees and local authorities engaged in emergency response and early actions e.g., civil defense etc. on disaster management and response and first aid. Prepositioning activities: Key achievements against planned activities: Readiness activities: 1. Train community committees and local authorities engaged in emergency response and early actions e.g., civil defense etc. on disaster management and response and first aid: This activity is linked with above activity under health and care section “First aid training for community committees and local authorities/civil defense” and was conducted accordingly. One community committee from the targeted sites and civil defense staff was trained, the training was 6 days (5 days on disaster preparedness, response, and early actions and 1 day on basic first aid. Overall, 30 people from community committee, camp management and civil defense were trained, the training of second community committee is planned during 2025. Prepositioning activities: No prepositioning activities in this sector.		

 Secretariat Services	CHF preposition budget: N/A	CHF preposition actual:
	(only complete if applicable)	(only complete if applicable)
	CHF readiness budget: 16,751	CHF readiness actual: 0
	(include annual readiness budget)	(include annual readiness actual)
Narrative description of plan vs achievements Planned activities: Readiness activities: 1. IFRC Delegation cost including DRM-WASH Co HR and travel cost to support YRCS in Readiness and prepositioning activities. Prepositioning activities: Key achievements against planned activities:		

Readiness activities:**1. IFRC Delegation cost including DRM-WASH Co HR and travel cost to support YRCS in Readiness and prepositioning activities.**

IFRC DRM-WASH Co cost was not charged during 2024 and will be charged during 2025.

Prepositioning activities: No prepositioning activities in this sector.



National Society Strengthening

CHF preposition budget: N/A

CHF preposition actual: N/A

(only complete if applicable)

(only complete if applicable)

CHF readiness budget: 11,183

CHF readiness actual: 0

(include annual readiness budget)

(include annual readiness actual)

Narrative description of plan vs achievements

Planned activities:

Readiness activities:

1. Orientation/planning session with Branch DM teams and disaster response team on Anticipatory and planned actions in Hajjah This session will be conducted in advance after approval of the sEAP.
2. Branch support (Monitoring & Supervision visits, support visits etc.)/for readiness activities
3. YRCS HQ (Monitoring & Supervision visits, support visits etc.)/for early readiness
4. Simulation exercise to test the feasibility of the sEAP

Prepositioning activities:

Key achievements against planned activities:

Readiness activities:

1. Orientation/planning session with Branch DM teams and disaster response team on Anticipatory and planned actions in Hajjah This session will be conducted in advance after approval of the sEAP:

Two separate orientation sessions were conducted, first orientation session on anticipatory action, planned activities under the sEAP was conducted for YRCS HQ program and business support staff including DM, Logistic, Finance, and Communication staff and a second orientation on anticipatory action, planned activities under the sEAP was conducted for the targeted branch (Hajjah) and overall more than 20 staff/volunteers have participated in these sessions.

2. Cost of Branch support (Monitoring & Supervision visits, support visits etc.)/for readiness activities:

3. Cost of YRCS HQ (Monitoring & Supervision visits, support visits etc.)/for early readiness:

YRCS HQ DM staff have paid visits to the targeted branch (Hajjah) for orientation and to the targeted sites in Abs district to meet the community committees and civil defense staff, similarly the branch staff have paid visits to targeted sites. The expenditures related to this, and all other activities will not be reflected to the financial report as due to the banking crises in Yemen the transfer to YRCS was made in first week of January 2025, therefore the expenditures will be reflected in next financial report.

4. Simulation exercise to test the feasibility of the sEAP

Consultation meetings were conducted with YRCS team and Civil defense teams to discuss the agenda/activities and the plan for simulation exercise, and it was suggested and agreed to conduct the simulation exercise during 2025.

Prepositioning activities: No prepositioning activities in this sector

CHALLENGES, LESSONS LEARNED, PROPOSED ADJUSTMENTS

Challenges:

Banking liquidity crises in Yemen: Below is an overview of the banking liquidity crises and its impact on our overall operations in Yemen including activities under this simplified early action protocols.

Background of the banking liquidity crisis:

The liquidity crises at the banks in Yemen began in early June 2024 due to disagreements between the Central Bank of Yemen and the banks operating in the north of the country. A major contributing factor was the Central Bank's order for all banks in northern Yemen to relocate their headquarters to Aden. On July 8, 2024, the Central Bank of Yemen announced the suspension of licenses for the following six banks: Tadamon Bank, Yemen Kuwait Bank, Shamil Bank of Yemen and Bahrain, Al-Amal Microfinance Bank, Al-Kuraimi Islamic Microfinance Bank, and International Bank of Yemen (IBY), due to their failure to comply with the relocation order, which have intensified the situation and majority of the banks have stopped their operations. The IBY was one of the major banks affected by the liquidity crises where IFRC, YRCS, UN and other humanitarian organizations had bank accounts. The situation was later improved in late September, early October 2024 with most of the banks but the IBY was still affected and has not resumed their normal operations. To ensure business continuity and as a mitigation measure, IFRC and YRCS have also opened new bank accounts in the banks where the liquidity crises were resolved, and they have normalized their banking operations in October 2024.

Impact of the liquidity crises on Our Programs/Operations:

The liquidity crises in the banks have significant impact on IFRC/YRCS and other RCRC movement programs and operations in Yemen. Most of our activities through YRCS, including training and field operations, were suspended from Mid-June to mid-October 2024 and we only managed to conduct some emergency response and lifesaving activities and distributions in some locations during July-Aug-Sep 2024, but overall activities were halted by mid-June to mid-October 2024 as the crisis intensified. We continued some ongoing activities through contractors/suppliers (Third party), which were successfully completed, but we have faced challenges in processing their payments due to the banking crisis. Additionally, for June and July 2024, most of our Yemen Delegation staff was unable to receive their salaries via their IBY accounts due to these crises and they were paid via Beirut office through different channels.

Considering the above challenges, all the new agreements with YRCS including agreement for these operations (MDRYE015) were put on hold, as the international bank of Yemen (IBY) where IFRC and YRCS have their bank accounts was not operational. Therefore, once the IFRC new bank account was open in Tadamon bank, also YRCS opened accounts in Kuraimi and Yemen commercial banks, we had pilot transfers to both YRCS bank accounts in Kuraimi bank and Yemen commercial bank (YCB), with Kuraimi bank there were some challenges faced in withdrawing the cash and the pilot with YCB went well, so it was agreed by YRCS to include YCB account to all new agreements including for these operations (MDRYE015) and once this normalized towards October-Nov 2024, we started processing new agreements with YRCS during Dec 2024.

More specifically, the delays in signing the agreement for these operations have delayed the transfer of funds to YRCS, therefore once the agreement was signed in Dec 2024 then the funds transfer process was started and the funds were transferred to YRCS bank account in January 2025, and as the financial report cover period till end of Dec 2024 therefore the expenditures are not reflected in the financial report. Meanwhile during end Nov-Dec 2024, YRCS have tried to utilize some funds from other resources to conduct some readiness activities under these operations.

FINANCIAL REPORT

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FBAF Early Actions Interim FINANCIAL REPORT

Selected Parameters			
Reporting Timeframe	2024/7-12	Operation	PYE606
Budget Timeframe	*	Budget	APPROVED

Prepared on 12/Aug/2025

All figures are in Swiss Francs (CHF)

MDRYE015 - Yemen - Floods EAP / *

Early Actions Timeframe: 23 Jul 2024 to 31 Jul 2026

I. Summary

Opening Balance	0
<u>Funds & Other Income</u>	220,000
DREF Anticipatory Pillar	220,000
<u>Expenditure</u>	0
Closing Balance	220,000

II. Expenditure by area of focus / strategies for implementation

Description	Budget	Expenditure	Variance
AOF1 - Disaster risk reduction	153,950		153,950
AOF2 - Shelter	44,470		44,470
AOF3 - Livelihoods and basic needs			0
AOF4 - Health	4,801		4,801
AOF5 - Water, sanitation and hygiene			0
AOF6 - Protection, Gender & Inclusion			0
AOF7 - Migration			0
Area of focus Total	203,222		203,222
SFI1 - Strengthen National Societies			0
SFI2 - Effective international disaster management			0
SFI3 - Influence others as leading strategic partners			0
SFI4 - Ensure a strong IFRC	16,779		16,779
Strategy for implementation Total	16,779		16,779
Grand Total	220,001		220,001

FBAF Early Actions

Interim FINANCIAL REPORT

Selected Parameters			
Reporting Timeframe	2024/7-12	Operation	PYE506
Budget Timeframe	*	Budget	APPROVED

Prepared on 12/Aug/2025

All figures are in Swiss Francs (CHF)

MDRYE015 - Yemen - Floods EAP / *

Early Actions Timeframe: 23 Jul 2024 to 31 Jul 2026

III. Expenditure by budget category & group

Description	Budget	Expenditure	Variance
Relief items, Construction, Supplies	49,627		49,627
Construction - Housing	15,451		15,451
Medical & First Aid	33,821		33,821
Other Supplies & Services	356		356
Logistics, Transport & Storage	1,050		1,050
Distribution & Monitoring	1,050		1,050
Personnel	11,800		11,800
International Staff	11,800		11,800
General Expenditure	3,929		3,929
Travel	1,229		1,229
Shared Office and Services Costs	2,700		2,700
Contributions & Transfers	137,094		137,094
National Society Expenses	137,094		137,094
Indirect Costs	13,228		13,228
Programme & Services Support Recover	13,228		13,228
Pledge Specific Costs	3,273		3,273
Pledge Reporting Fees	3,273		3,273
Grand Total	220,001		220,001

As explained above, the delays in signing the agreement for these operations have delayed the transfer of funds to YRCS, therefore once the agreement was signed in Dec 2024 then the funds transfer process was started and the funds were transferred to YRCS bank account in January 2025, and as the financial report cover period till end of Dec 2024 therefore the expenditures are not reflected in the financial report. The transfer made to YRCS was 30,700 CHF as first instalment for readiness activities.

Also, as explained above under strategic priorities, the procurement to pre position the emergency shelter kits, cleaning tools, FA kits, stretchers etc. Was started in Dec 2024, but as the procurement was not completed therefore it is not reflected in the annual financial report which covers period till end of Dec 2024. Below is a financial overview of these procurements/pre positioning of items.

Total estimated costs as per BOQs, purchase requisitions- 34,176.50 CHF

Contact information

For further information, specifically related to this operation please contact:

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Reference



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