



EARLY ACTION PROTOCOL ANNUAL REPORT

Guatemala | Drought

March 2026

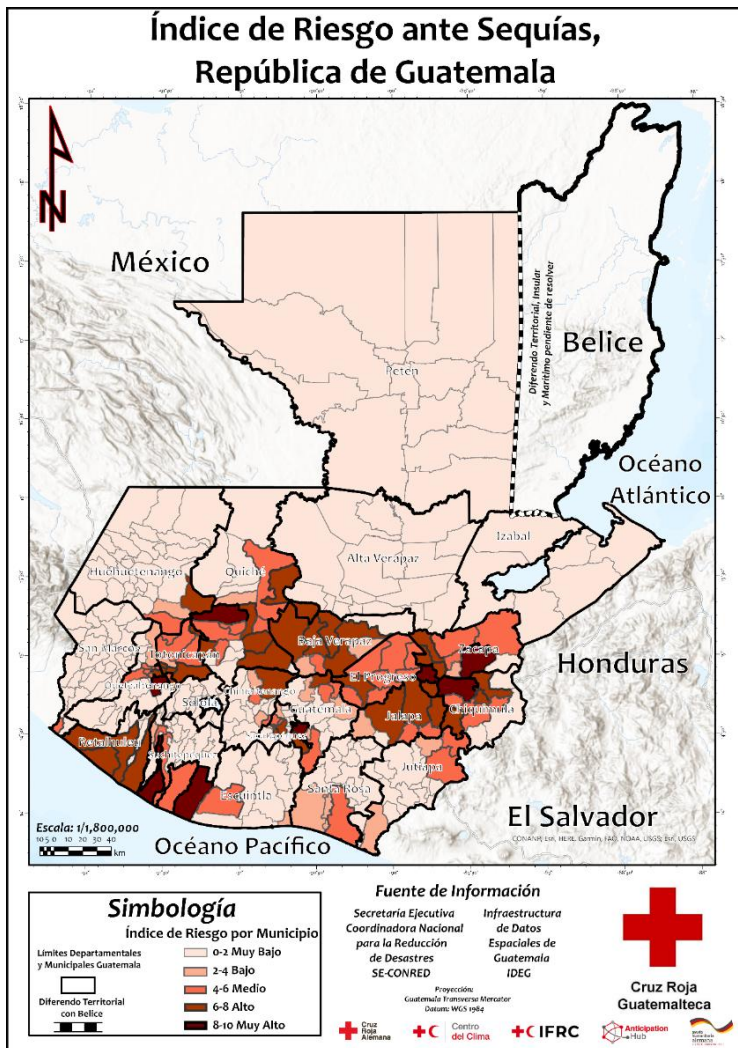


Community registration of people in prioritized areas of Jalapa Department. Photo: Daniel Verganza, volunteer, Jalapa Branch, Guatemalan Red Cross.

EAP №: EAP2023GT02	Operation №: MDRGT023	Period covered by this annual report: 01/01/2025 to 31/12/2025
EAP approved: 14/05/2024	EAP timeframe: 5 Years	

Annual Budget: 51,252 CHF
EAP Budget: 546,439 CHF

SUMMARY OF THE EARLY ACTION PROTOCOL




Drought risk index in Guatemala. Source: Guatemalan Red Cross

The IFRC Disaster Response Emergency Fund (DREF) has allocated CHF 546,439 for the implementation anticipatory actions to reduce and mitigate the impact of drought in Guatemala. This Early Action Protocol (EAP) includes an allocation of CHF 234,877 to preposition stock and undertake annual readiness activities in order to implement early actions, if and when the trigger is reached. The early actions to be conducted have been pre-agreed with the National Society and are described in the [Early Action Protocol summary](#).

This EAP focuses on extreme meteorological drought, one of the most frequent and significant threats in the Central American region, particularly in the Dry Corridor. It is triggered by a forecast issued by National Institute of Seismology, Volcanology, Meteorology and Hydrology (INSIVUMEH) with an implementation lead time of at least three months. The document outlines the rationale behind the prioritization of early actions and provides step-by-step instructions to ensure that the selected actions are implemented in a specific sequence and manner upon activation.

This report summarizes the annual readiness and prepositioning activities done in the reporting period.

SUMMARY OF ANNUAL PROGRESS BY PLANNED OPERATION


	CHF budget:	CHF actual:
	Multi-purpose Cash	401,722

Narrative description of plan vs achievements

During 2025, the Guatemalan Red Cross advanced readiness actions to support potential Cash Transfer Programming under the Drought EAP. Between June and November 2025, the Emergency Operations Centre maintained close monitoring of drought related forecasts based on official information from INSIVUMEH. Activation thresholds were not reached during this period. Nevertheless, the National Society maintained year-round monitoring of climatic and risk conditions to ensure timely situational awareness. During 2025, effective communication was maintained with delegations in the EAP intervention areas.

From October to December 2025, the National Society initiated community registration in prioritized areas for the Drought EAP through the delegations of Jalapa, Chiquimula and Quetzaltenango. In support of this process, an information session on Anticipatory Action was delivered for staff and volunteers through the Cash Transfer Programming focal point in the Jalapa delegation. In addition, staff and volunteers from the Jalapa, Chiquimula and Retalhuleu delegations received training on the use and management of the Kobo Toolbox platform prior to conducting community registration.

Inter institutional coordination was carried out with regional and departmental CONRED delegates and municipal risk management offices, as well as National Society focal points and delegation boards, to map the EAP intervention areas. Through this coordination, intervention areas were identified and prioritized for the Drought EAP in the delegations of Jalapa, Chiquimula, Sacapulas in Quiché, Retalhuleu and Quetzaltenango. The National Society also maintained direct communication through an established focal point within INSIVUMEH, particularly during the May to November rainy season, to receive real time forecast information relevant to drought conditions.

	CHF budget:	CHF actual:
	Water, Sanitation and Hygiene	27,602


Narrative description of plan vs achievements

During the reporting period, 500 water filters were acquired and are available for immediate distribution in case of activation.

The filters remain under the custody of the supplier to facilitate rapid dispatch. In addition, six water storage tanks were procured for educational facilities and are prepositioned in the warehouse of the San Marcos delegation.

Six plumbing tool kits intended to support the restoration of water systems in educational facilities were also procured and prepositioned in the Central Headquarters general warehouse.


In addition, 100 helmets were purchased for delegations and are scheduled for distribution during the first quarter of 2026.

 <p>Risk Reduction, climate adaptation and Recovery</p>	CHF budget:	CHF actual:
	60,052	9,422

Narrative description of plan vs achievements


During 2025, planned activities under this component were reprogrammed. As a result, an activation simulation for the Drought EAP is planned for the first quarter of 2026.

Enabling approaches

 <p>Secretariat Services</p>	CHF budget:	CHF actual:
	46,662	29,933

Narrative description of plan vs achievements

Part of the budget has been allocated to cover the salaries of the finance officer, the Planning, Monitoring, Evaluation and Reporting (PMER) officer, as well as the risk management coordinator of the Central America Cluster. These technical profiles have provided specialized support to the Guatemalan Red Cross throughout the entire process—from the formulation of the Early Action Protocol (EAP) to the technical follow-up of the implementation of preparedness actions. This support has helped ensure methodological coherence, accountability, and compliance with the operational standards established within the EAP framework.

 National Society Strengthening	CHF budget:	CHF actual:
	10,401	15,182

Narrative description of plan vs achievements

During the reporting period, National Society strengthened expenditures included the salary costs of the National Society Inter institutional Anticipatory Action Coordinator, salary costs for the Information Management Technician for April and May, and operational costs related to communications and office supplies.

CHALLENGES, LESSONS LEARNED, PROPOSED AJUSTMENTS

During the reporting period, community registration was more complex in some locations where the Guatemalan Red Cross has not previously had a presence. In these areas, some community members expressed reluctance to share personal data. Nonetheless, the preparation of Guatemalan Red Cross staff and volunteers contributed to improved engagement outcomes. Closer engagement with local authorities remains necessary to facilitate community access and strengthen trust during registration processes.

Based on implementation experience, the following lessons learned were identified:

- There is a need to strengthen human resources, particularly volunteer capacity, to accelerate readiness actions under the Drought EAP.
- Financing should enable the acquisition of new software to streamline community registration processes and data analysis.

Regarding proposed adjustments, during year one the National Society reprogrammed unspent funds initially allocated to the Information Management Technician position and created the role of Interinstitutional Coordinator for Anticipatory Actions. This position was established to support the EAP Technical Coordinator by strengthening strategic coordination and communication with key stakeholders, including CONRED and INSIVUMEH, and to reinforce operational linkages with national technical institutions responsible for risk monitoring and management.

In addition, for 2026 the National Society identified the need to complete readiness activities initially planned for year one, including community registration and the EAP activation simulation, which could not be carried out due to time constraints.

FINANCIAL REPORT

As of the 2025 reporting period, a total of **CHF 132,163** has been expended for the implementation of readiness, pre-positioning, and early action activities. This represents approximately **24.18 per cent** of the overall five-year budget of CHF **546,439**.

NOTE: At this stage, the differences between the programmatic budget and the financial expenditure have not required adjustment, as they remain below the 10% threshold of the total project budget.

Contact information

For further information, specifically related to this operation please contact:

In the Guatemalan Red Cross

- **Director General:** Virna Villela, virna.villeda@cuzroja.gt
- **Director of Disaster Risk Management:** Teresa Marroquín, teresa.marroquin@cuzroja.gt

In the IFRC

- **IFRC Country Cluster Support Team:** Diana Oviedo, Programs and Operations Coordinator, diana.oviedo@ifrc.org
- **IFRC Regional Office:** Maria Martha Tuna, Manager Operations, Evolving Crisis and Disasters, maria.tuna@ifrc.org
- **IFRC Geneva DREF Team:** Malika Noisette, DREF Senior Officer (anticipatory pillar), malika.noisette@ifrc.org

Reference



Click here for:

- [EAP Summary and budget](#)
- [Annual reports from previous years](#)

FBAF Early Actions

INTERIM FINANCIAL REPORT

Selected Parameters			
Reporting Timeframe	2024/05-2025/1	Operation	PGT612
Budget Timeframe	2024/05-2029/0	Budget	APPROVED

Prepared on 16/Mar/2026

All figures are in Swiss Francs (CHF)

MDRGT023 - Guatemala - Drought EAP / EAP2023GT02

Early Actions Timeframe: 23 may 2024 to 30 may 2029

I. Summary

Opening Balance	0
Funds & Other Income	546.439
DREF Anticipatory Pillar	546.439
Expenditure	-132.163
Closing Balance	414.276

II. Expenditure by area of focus / strategies for implementation

Description	Budget	Expenditure	Variance
AOF1 - Disaster risk reduction	62.114	9.422	52.693
AOF2 - Shelter			0
AOF3 - Livelihoods and basic needs	377.204	52.484	324.719
AOF4 - Health			0
AOF5 - Water, sanitation and hygiene	25.917	25.143	774
AOF6 - Protection, Gender & Inclusion			0
AOF7 - Migration			0
Area of focus Total	465.235	87.049	378.186
SFI1 - Strengthen National Societies	45.028	15.182	29.846
SFI2 - Effective international disaster management			0
SFI3 - Influence others as leading strategic partners			0
SFI4 - Ensure a strong IFRC	36.176	29.933	6.243
Strategy for implementation Total	81.204	45.114	36.090
Grand Total	546.439	132.163	414.276

FBAF Early Actions

INTERIM FINANCIAL REPORT

Selected Parameters		
Reporting Timeframe	2024/05-2025/1	Operation PGT612
Budget Timeframe	2024/05-2029/0	Budget APPROVED

Prepared on 16/Mar/2026

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MDRGT023 - Guatemala - Drought EAP / EAP2023GT02

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III. Expenditure by budget category & group

Description	Budget	Expenditure	Variance
Land, vehicles & equipment		1.000	-1.000
Computers & Telecom		1.000	-1.000
Personnel	27.227	19.057	8.169
International Staff		1.271	-1.271
National Staff	27.227	17.786	9.440
General Expenditure	16.587	13.980	2.608
Travel	7.527	435	7.092
Information & Public Relations	903		903
Communications	37	37	0
Financial Charges	520	5.907	-5.388
Shared Office and Services Costs	7.600	7.600	0
Contributions & Transfers	469.275	90.060	379.215
Cash Transfers National Societies	469.275	90.060	379.215
Indirect Costs	33.351	8.066	25.284
Programme & Services Support Recover	33.351	8.066	25.284
Grand Total	546.439	132.163	414.276